



Office of the Zoning Administrator

100 N Wall St.

Denmark, WI 54208

Ph. 920-309-0721

jeffs@communityplanningandconsulting.com

APPLICATION for CONDOMINIUM PLAT

Notice: This Application must be completed in full. The Village of Denmark cannot accept an incomplete Application Form or an Application Packet lacking all required information.

This Application applies to new condominium development. It does not apply to the conversion of existing dwelling units to condominium ownership.

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Name of Subdivider (if different from Property Owner): _____

Company & Title (as applicable): _____

Address: _____

Phone: _____ Email: _____

Name of Authorized Agent (if different from Subdivider): _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Name of Surveyor: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address (if different from property owner): _____

Tax Parcel Number: _____
(Please include as attachment if more than one parcel is proposed to be divided)

Current Use of Parcel(s) to be Developed: _____

Parcel Size: _____ Parcel Width: _____

Identify the Village of Denmark Comprehensive Plan land use classification for each parcel to be divided: *(check all that apply)*

- | | |
|--|--|
| ☐ Agricultural | ☐ General Commercial |
| ☐ Single-Family Residential | ☐ Gateway Commercial |
| ☐ Mixed Residential | ☐ Highway Commercial / Industrial |
| ☐ Conservation Residential | ☐ Industrial |
| ☐ Multifamily | ☐ Institutional |
| ☐ Mobile Home Park | ☐ Park |
| ☐ Commercial | ☐ Utilities |
| ☐ Neighborhood Commercial | Other: _____ |
| ☐ Downtown Commercial | |

Current Zoning of Parcel to be Divided:
(check all that apply)

- | | | |
|---------------------------------------|--|--|
| ☐ R-1 District | ☐ RD-1 District | ☐ I-1 District |
| ☐ R-2 District | ☐ B-1 District | ☐ I-1 District |
| ☐ R-3 District | ☐ B-2 District | ☐ C-1 District |
| ☐ R-4 District | ☐ B-3 District | ☐ Conservancy Overlay |
| ☐ R-5 District | ☐ IN District | ☐ PDD Overlay |

Proposed Condominium:

Size of proposed parcel: _____ acres

Number of proposed condominium units: _____

Submittal Requirements:

The Applicant shall submit the following:

- 10 copies of Application for Condominium Plat at a scale of 100 feet to one inch
- Two copies of the plat 22 inches by 30 inches
- Eight copies of the plat 11 inches by 17 inches.
- Four copies of all other plans and specifications required in this Chapter.
- One copy of the Application for Condominium Plat, the plat, and all other supporting information and documentation in PDF format, or an equivalent format acceptable to the Village.

Application Checklist:

The purposes of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain an approval and does not absolve the Applicant from compliance with other applicable sections of the Village of Denmark Sindivision of Land Ordinance.

Please confirm compliance with Application for Condominium Plat submittal requirements by completing the table below in full. Completion shall entail entering one of the following codes in each box under the 'Code' column.

✓ - Shown on Plat

○ - Included with Application Packet

n/a - Appears Inapplicable

? - Unable to Determine if Required

Code	Condominium Plat Submittal Requirements <i>(Each of the following shall be shown on the face of, or provided as an attachment to, the Condominium Plat)</i>
	Title of the proposed development not duplicating an existing subdivision in Brown County.
	Location of the proposed development by government lot, quarter section, section, township, range, and county.
	A small-scale drawing detailing the section or region in which the development lies within the location of the subdivision located thereon.
	Date, graphic scale, and North arrow.
	Name and address of the owner, developer, authorized agent, and land surveyor preparing the plat.
	Entire area contiguous to the proposed plat owned or controlled by the developer, even if only a portion of said area is proposed for immediate development. The Village may waive this requirement where it is unnecessary to fulfill the purposes and intent of this chapter and undue hardship would result from strict application thereof.

	Exact length and bearing of the exterior boundaries of the proposed development referenced to a corner established in the Brown County Coordinate Monumentation System, and the total acreage encompassed.
	Location and names of any adjacent subdivisions, parks and cemeteries, and owners of record of abutting unplatted lands.
	Location, right-of-way width, and names of any existing or proposed streets, alleys, or other public ways, easements, railroad and utility rights-of-way, and all section or quarter section lines within the exterior boundaries of the plat or immediately adjacent thereto.
	Location of all permanent buildings and major structures.
	Location of existing property lines, structures, drainage ditches, streams and watercourses, lakes, wetlands, rock outcrops, wooded areas, slopes 12% or greater, environmentally sensitive areas, and other similar significant features within the parcel being subdivided.
	Location of Secondary Conservation Areas, as defined in the Village of Denmark Subdivision of Land Ordinance.
	Location and type of existing and proposed public easements.
	Water elevations of adjoining lakes, ponds, streams, and flowages at the date of the survey, and approximate high and low water elevations.
	Type, width, and elevation of any existing street pavements within the exterior boundaries of the plat or immediately adjacent thereto with any legally established center-line elevations.
	Contours at vertical intervals of not more than two feet where the slope of the ground surface is less than 10 percent, and of not more than four feet where the slope of the ground surface is 10 percent or more. Elevations shall be marked on such contours based on National Geodetic Datum of 1929 (mean sea level).
	Approximate dimensions of all lots, and proposed lot and block numbers.
	Existing and proposed land use and zoning included within and immediately adjacent to the proposed development.
	Floodplains, wetlands, and any proposed lake and stream access.
	Surface drainage pattern mapping and indication of direction and established peak volume of soil drainage pattern as deemed necessary by the Village.
	Signature and seal of surveyor.
	Where the Village finds that it requires additional information relative to a particular problem presented by a proposed development to review the Condominium plat, it shall have the authority to request such information from the subdivider.

Signature and Certification:

By signing and dating below, you certify the information presented on this Application along with the drawings and documents included therein are, to the best of your knowledge, complete and in accordance with the Subdivision of Land Division Ordinance.

Applicant Signature: _____ Date: _____

Application Fee:

The Application Fee for a Condominium Plat is \$250.00, plus \$10.00 per condominium unit.